

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**September 27, 2017**

Administration & Rules Committee

**1. Call to Order**

Meeting was called to order by Rinard at 8:30 a.m.

**2. Roll Call**

**Administration and Rules Committee Members**

Members present: Jim Braughler, Jim Schroeder, Jennifer Hanneman, Steve Nass and Amy Rinard.

Others Present: Ben Wehmeier, County Administrator; Connie Freeberg, Paralegal and Alex Zoellner, Reporter, Daily Jefferson County Union.

**3. Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the open meeting law.

**4. Review of Agenda**

No changes were made.

**5. Public Comment**

None

**6. Approval of the August 30, 2017 Committee meeting minutes**

Motion by Hanneman; Second by Braughler to approve the August 30, 2017 Committee meeting minutes as presented. (Ayes-All) Motion carried.

**7. Approval of the September 12, 2017 County Board minutes**

Motion by Hanneman; Second by Nass to approve the September 12, 2017 County Board minutes as corrected. (Ayes-All) Motion carried.

**8. Communications**

- Opioid Resolution

**9. Discussion and possible action on resolutions, letters or reports from other governmental agencies:**

- Wood County Resolution “Express desire to the Wisconsin State Legislature and Governor to reform eminent domain laws”

A copy of the resolution was provided for review. The committee will postpone this until the next meeting. No action taken.

- St. Croix County Resolution “Opposing Sections 52 and 53 of Assembly Bill 456 and Senate Bill 374 Relating to Vehicle Registration fees”

A copy of the resolution was provided for review. No action taken.

- Outagamie County Resolution “Oppose any legislation that automatically revokes a person’s probation if that person is charged with a crime” This resolution will be referred to the Criminal Justice Collaborating Council (CJCC) for their review and recommendation. No action taken.

**10. Financial Reports (August)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk
- f. Register of Deeds

Financial Reports were provided for review. No action taken.

**11. Update on Strategic Plan**

Wehmeier said that staff will meet to work on the action plan on Friday. There will be a final meeting of the Strategic Plan Committee in October. No action taken.

**12. County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following: Finalized 2018 Budget, worked on selecting a mass alert program, the Supreme Court was in Jefferson County, attended WCA Annual Conference, multiple remodeling projects are taking place in the courthouse and staff is working on different options for upgrading the sound system in the County Board room. No action taken.

**13. Update and possible action related to the opioid lawsuit**

A model resolution was provided for review. Wehmeier gave an update on the resolution.

Motion by Schroeder; Second by Nass to forward this resolution to the County Board for their consideration. (Ayes-All) Motion Carried.

**14. Discussion and possible action on tentative future meeting schedule and agenda items. October 31, 2017**

**15. Discussion and possible action on tentative future meeting schedule and agenda items – (October 31, 2017 – 8:30 a.m.)**

- Approval of September 27, 2017 Administration & Rules Committee meeting minutes
- Approval of October 10, 2017 County Board meeting minutes
- Wood County Resolution “Express desire to the Wisconsin State Legislature and Governor to reform eminent domain laws” (November )
- Discussion and possible action on Outagamie County Resolution referred to Criminal Justice Collaborating council (CJCC) “Oppose any legislation that automatically revokes a person’s probation if that person is charged with a crime”
- Discussion and possible action on Local Government Institute of Wisconsin’s (LGI) Future Region Initiative

**15. Adjourn**

Motion made by Braughler; Second by Hanneman to adjourn at 9:24 a.m. (Ayes-All) Motion Carried.